

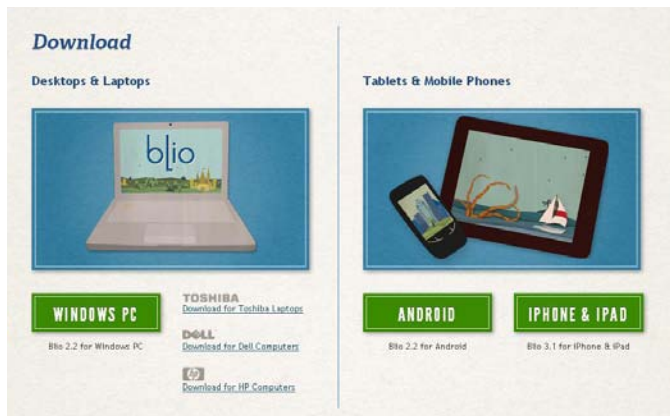
## Axis 360 & BLio Instructions

### Downloading and Installing the BLio eReader

Before checking out titles you will need to download the free BLio eReader and create a BLio account. Follow the directions below for your specific computer or mobile device.

### BLio Installation for Windows Computers

To install BLio on a PC, click the “Get the App” link. Select the appropriate brand if you are using a Toshiba, Dell or HP product. For all other computer manufacturers, select Windows PC. Follow the directions to download and install BLio on your computer.



### BLio Installation for Apple iPad, iTouch, or iPhone

To install BLio on an iPad, iTouch or iPhone go to the Apple Apps store and search for “BLio,” then follow the directions to install BLio on your device. The Apple Apps for BLio can also be accessed from the “Get the Reader” link in BLio.

### BLio Installation for Android Phones, Windows Phone 7 or Tablets

To install BLio on Android phones or tablet, select Android from the “Get the Reader” link in BLio. For a Toshiba or T Mobile Android phone or tablet, you will need to go to the Android Market and select the BLio version for your specific brand.

To install BLio on a WP7, go to the Android Market and search for “BLio,” then follow the directions to download BLio on your device.

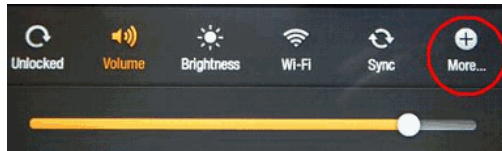
### BLio Installation for Kindle Fire

You will need a free Google account to download and install BLio on your Kindle Fire. If you do not already have an account, click on [Create Google Account](#) and follow the directions. To download BLio to your Kindle Fire:

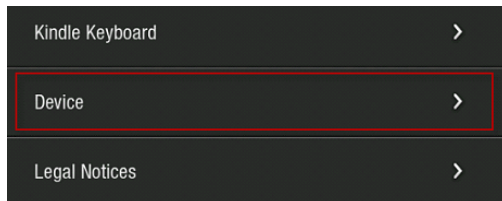
- Make sure you are on your home screen by selecting the House icon on the lower left of your screen.
- Next select the Settings icon.



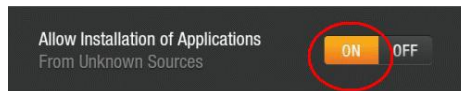
- From the Settings menu select More.



- Select Device from the list of options.

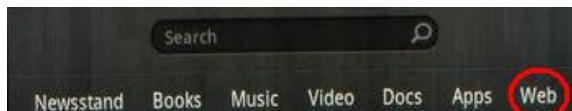


- Select On for the option to Allow Installation of Applications from Unknown Sources.

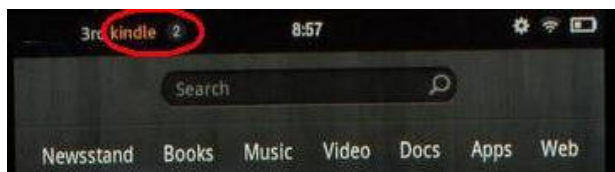


**Note: Remember to set this option back to OFF after downloading the BLio app.**

- Return to the Kindle Fire Home Screen. Click on the Web tab in the upper right.



- Enter the URL: <http://bits.BLioreader.com/update>.
- Select the link: KNFB BLio 2.5.1PROD.apk
- Touch the resulting number on the upper left of your screen to initiate the download.

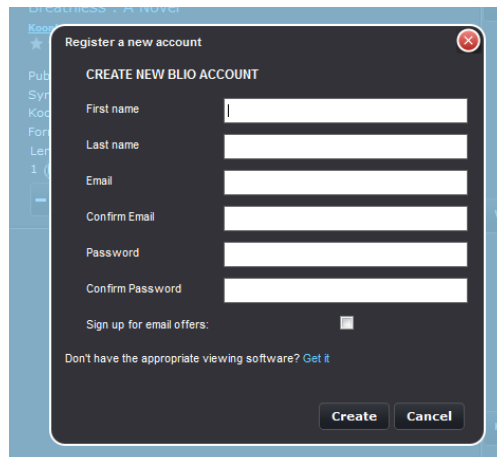


- Select “KNFB BLIO 2.5.1 PROD apk Download Complete” when the download is complete.
- Click Install to install the app.
- Click Done.
- Click Home to return to the Home screen.

BLio will now be available in the carousel and the apps option at the top of your Kindle Fire screen.

## Creating a Free BLio Account

Once you have downloaded and installed the BLio eReader on your computer or mobile device, you will need to create a free BLio account.

The image shows a 'Register a new account' dialog box. The title bar says 'Register a new account'. Inside the dialog, the heading is 'CREATE NEW BLIO ACCOUNT'. There are six input fields: 'First name', 'Last name', 'Email', 'Confirm Email', 'Password', and 'Confirm Password'. Below the input fields, there is a checkbox labeled 'Sign up for email offers:'. At the bottom, there is a link: 'Don't have the appropriate viewing software? Get it'. At the very bottom, there are two buttons: 'Create' and 'Cancel'.

To create an account:

- Enter a valid email address.
- Create a password and then re-enter the password to verify that it is correct.
- Close BLio.

**Note:** Please be sure to remember your password as it will be needed to download materials after checkout.

## Checkout & Download

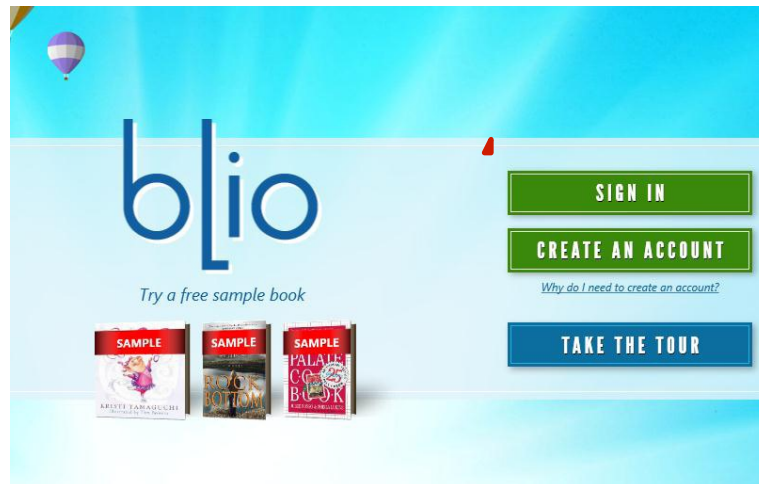
To checkout a title from BLio, select the BLio App



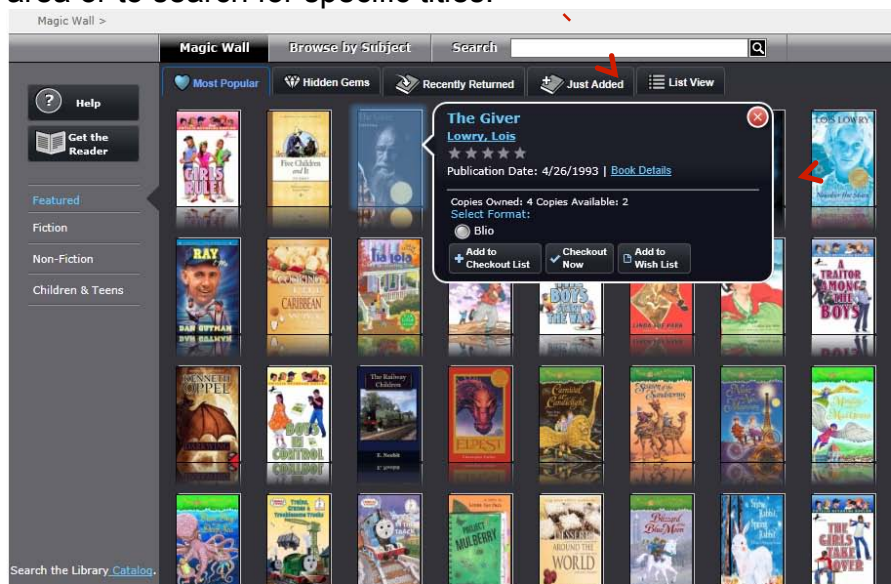
on your mobile device or the



icon on your computer and sign in



The Axis360 Magic Wall will display. You can mouse over a title on the Magic Wall and easy one-click action buttons will display. You can also choose to browse by subject area or to search for specific titles.

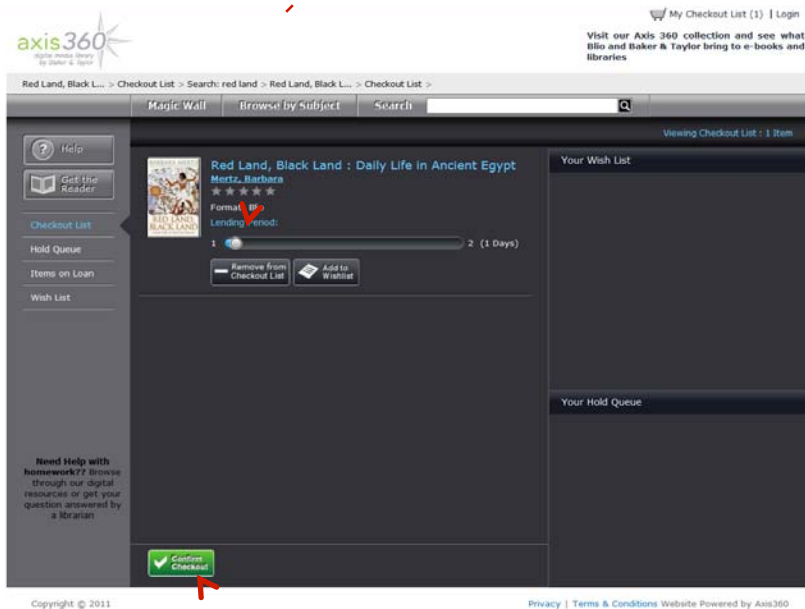


Once you have located and moused over an item that interests you, you may:

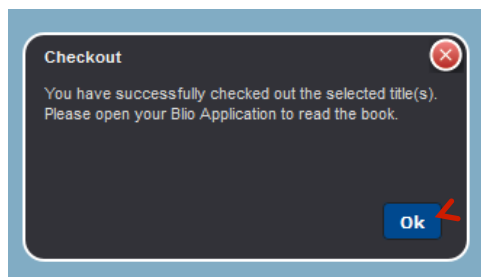
- Add an item to your checkout list (to add an item and continue browsing the collection).
- Place an item on a wish list (to keep track of items for future reading).
- Checkout now (for immediate checkout and downloading of selected item).

**Note:** Items added to your Checkout List are placed in a cart displayed at the top right of the page for **fifteen minutes** while you continue browsing. These titles are not available to other patrons during this time. If check out is not completed in fifteen minutes the items in your cart will return to the digital shelves and become available to others. To check out your selected titles:

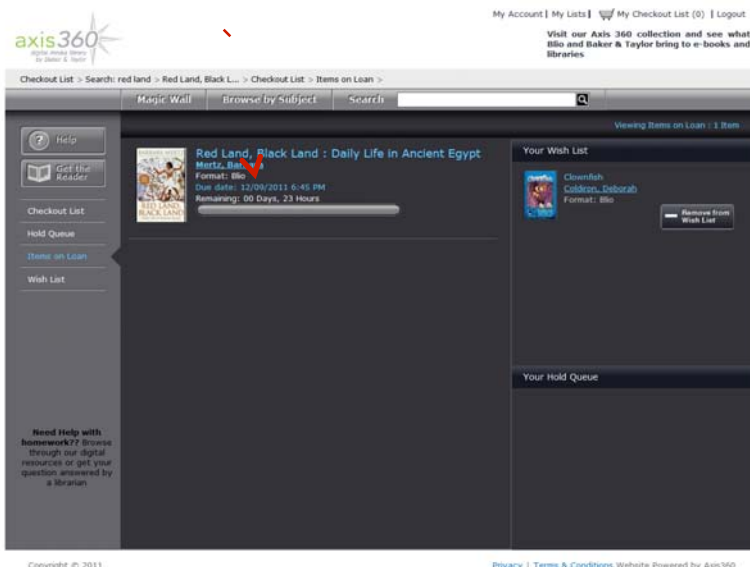
- Click on the shopping cart icon at the top right of your screen.
- Select the loan period for each item you wish to check out by sliding the Lending Period button along the bar to the desired number of days. (Note: Axis 360 eBooks cannot be returned early).



- Click the green Confirm Checkout button at the bottom of the list to finalize check out.
- Confirm the BLio Account ID to which the item will be delivered by entering the email address and password used when your BLio account was first created.
- A confirmation screen will display indicating that your items have been successfully checked out.



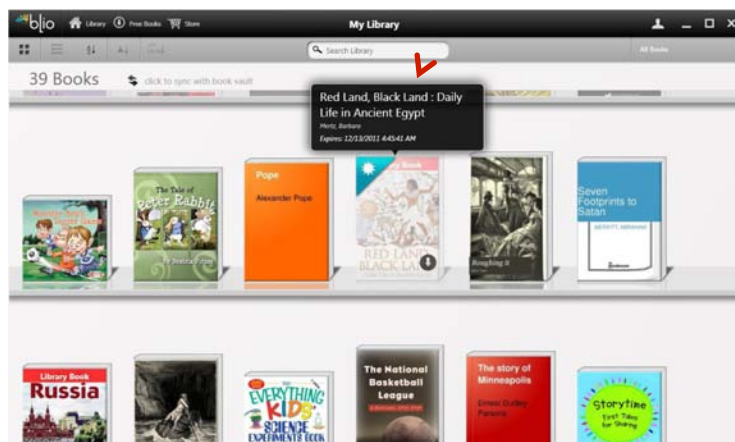
- Select OK if you want to see the items you have checked out, along the date and time the loans will expire.



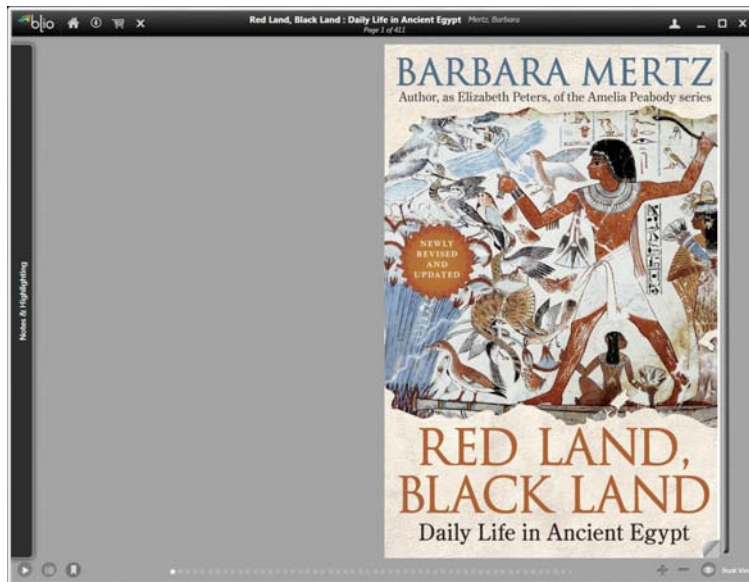
Your checked out items have now been delivered to your BLio Book Vault and are ready to be downloaded to any device on which you have the BLio eReader installed. **Note:** If this is your first time borrowing materials from Axis 360, you will be asked to provide your library card number, your PIN number and an email address which will be stored for sending notifications when items placed on hold will become available again for checkout. On subsequent checkouts you will only be asked for your library card number and PIN number to verify that you are a library patron.

## Accessing Borrowed Books in BLio

Your checked out items will appear on your BLio bookshelf with a small star on the covers, indicating that these items are new to your bookshelf and ready to be downloaded to your device. Click on the starred eBook jackets to download the items.



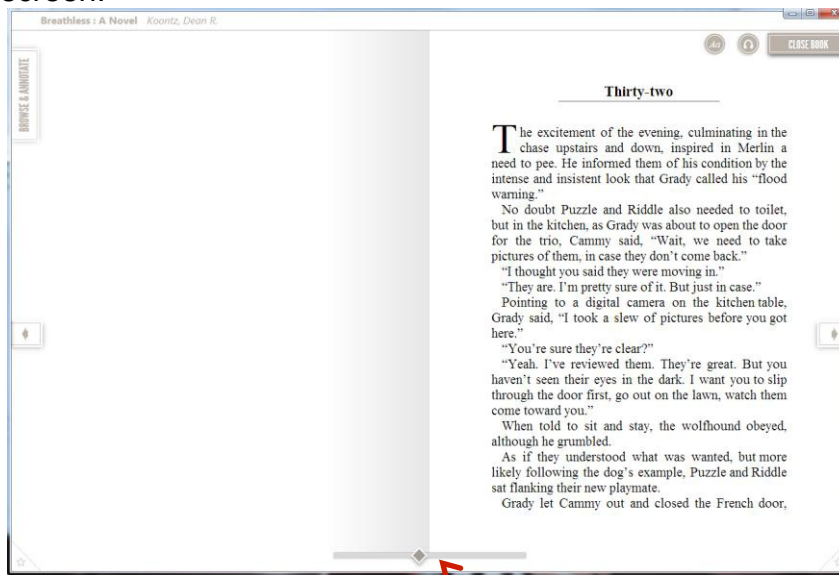
When the download is complete the jackets will appear in full color with a banner indicating that they are borrowed library books. Mousing over a jacket image on the BLio book shelf will display the date and time your loan will expire. Click on the jacket to begin reading your eBook.



**Note:** Apple iOS and Android devices can be configured to automatically download from the BLio Book Vault when the BLio application is launched.

### Working with Downloaded eBooks

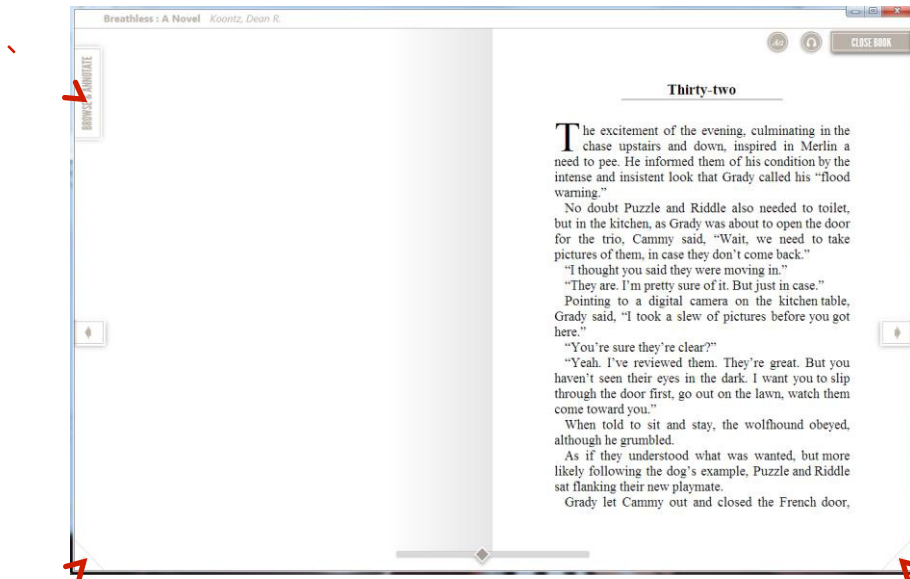
You advance the pages in your eBook by clicking on the arrow on the right side of the screen. You can also move about in the book quickly using the slider bar at the bottom of the screen.



Clicking anywhere in the book will display other buttons which will allow you to change your viewing options, to use the text to speech function (if the book and your device support it), and to close the book and return to your BLio library

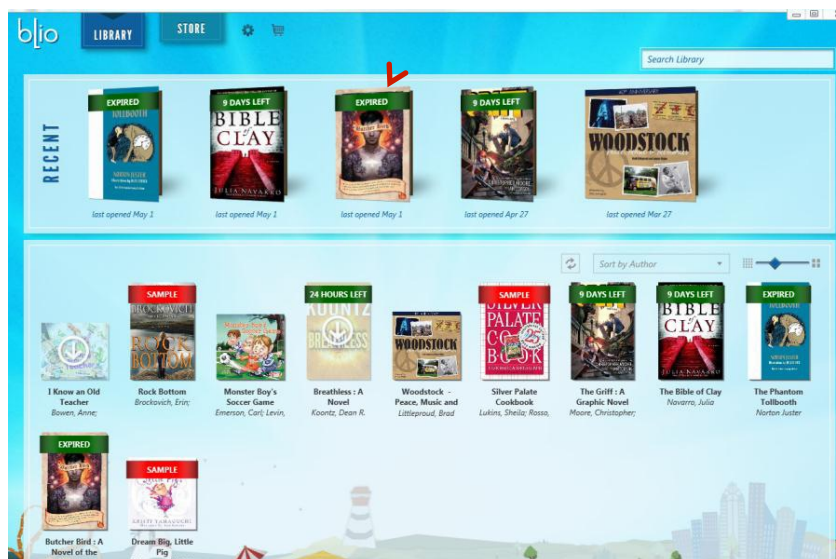
**Note:** If you choose to close the book, your place will automatically be bookmarked on the device.

Clicking on the text itself displays buttons that allow you to Highlight Selection, Add Note, Look Up Selection and Copy. You will also see little stars at the bottom of the page on either side of the screen which, if clicked on, will add these pages to your favorites list. Selecting Browse and Annotate on the left of the screen allows you to view the Table of Contents for the book, as well as any notes, highlights, or favorite pages you've created. You can also search the book for words or phrases here.

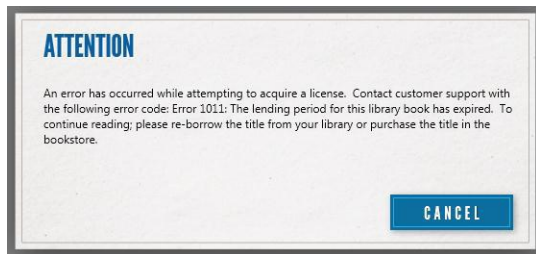


## Removing Expired Books from Your Bookshelf

Once a book's loan period is over, the book's jacket will remain on your Blio bookshelf with a green Expired ribbon.

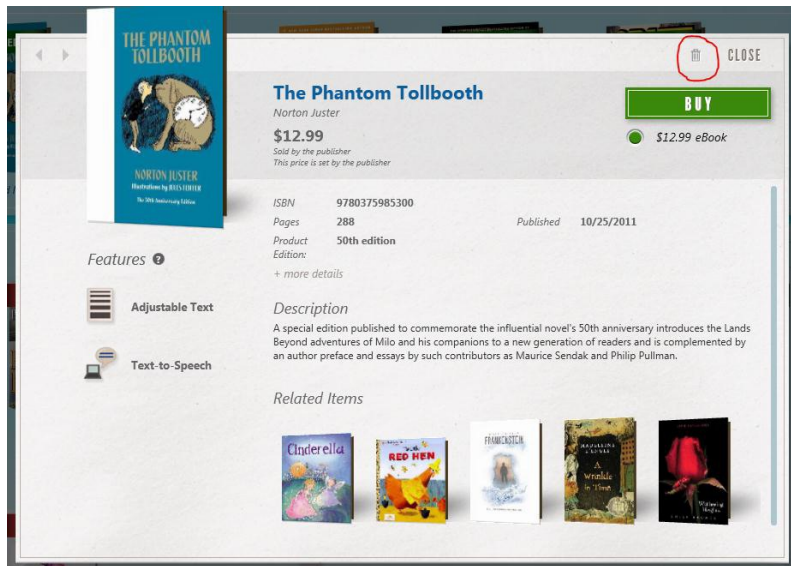


If you try to open the book now, you will receive an error message stating that the loan period has expired.



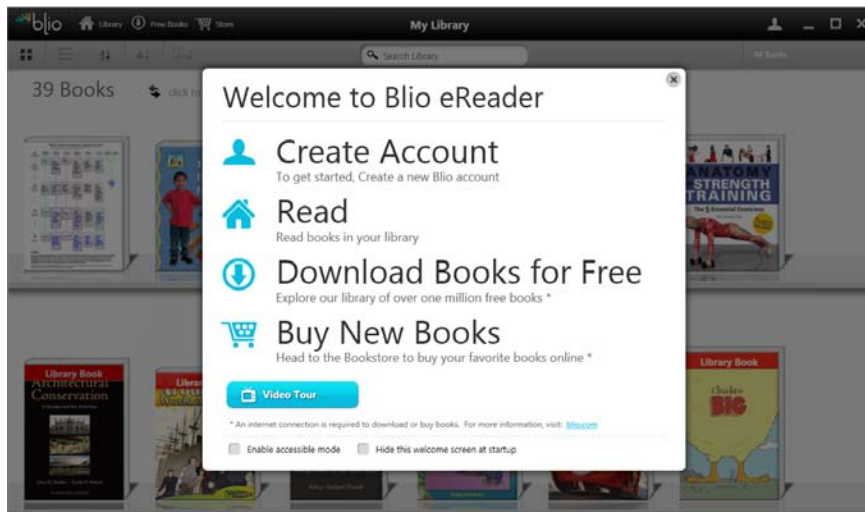
To remove an expired book from your BLio library

- Click on the info ribbon that appears when you mouse over the item.
- Click on the trash can at the upper right of the screen.
- Select Close to remove the eBook from your library.



## Axis 360 Help and Video Tour

Please take the Video Tour for more information on using the BLio eReader. A link to the tour is provided on the Welcome to BLio eReader pop-up screen which is presented when you launch BLio on your device and in the Help Menu.



The Help Menu can be found on every page of the website. Clicking on Help will open a pop-up window with topics appropriate to the page you are on. The Help pop-up window also provides links to other topics not found on the page.

Note: If nothing happens when you click on the Help button, please verify that you have allowed pop-ups from the website.

You are now ready to search and download eBooks from Axis 360!